**VANCOUVER ISLAND REGION TRI-ANNUAL MEETING April 3rd 2016**

**Meeting Minutes**

1. **Call to order:** 1:02 p.m.
2. **Reading of Notice of Meeting**: Patricia Anderson. The Notice of Meeting was

read out by Patricia Anderson**.**

1. **Quorum:** 10/17 Clubs - Comox Valley, Gold River, Juan de Fuca, Nanaimo, Oak

Bay, Saanich & Sooke Absent. 8 /8 Executive Total: 18 /25 Guests: 4 –

2, Greg & Dawn Ladret - guests arrived at 1:11 p.m for 6 total.

Introduction of guest Hilary Quick.

1. **Agenda:**  Motion to Amend Agenda as Necessary.

Motion **THAT** the Agenda be Approved and Amended as Necessary made by Karen Mallon and 2nd by Luisa Shillingford . **Carried.**

1. **Approval of the minutes**:

Motion **THAT** the preceding Region Minutes of January 24th 2016 be accepted,

made by Betsy Burr and 2nd by Susan Morriss. **Carried.**

1. **Correspondence: (**as e-mailed)

A. Nationals – No questions.

B. Sections – No questions.

C. Regions – No questions.

D. Sanctions – No questions.

Additional Correspondence. Please make sure that tax receipts are given to the

club members.

1. **Secretaries report**: Patricia Anderson. Gold Feet, keep sending them in, Susan

has posted these on our Region website now.

Blank Form 100s were sent out with the 2nd group of reports and Patricia will send each club their current year Form 100. The club secretary is to do the Form 100 and send back to Patricia [junglcreek@shaw.ca](mailto:junglcreek@shaw.ca) by June 1. **Action: Clubs**.

Club e-mails. The club e-mail is to be accessible to multiple executive members and the password and security questions cannot be changed without the club board approval. **Action: Clubs**

Island Scribe doesn’t really exist now but the Annual Club Report goes to Thin Ice and is also posted on the V.I. Region website.

Treasurer’s signature must be on all club cheques. **Action: Clubs**

1. **Finance Report:** Judy Burwash (e)

8.1 Motion **THAT** the profit from the V.I. Interclub Competition and the V.I. Region Championship Competition be split between the host club and the V.I. Region, made by Judy Burwash and 2nd by Karen Mallon. **Carried.**

8.2 Motion **THAT** the V.I. Region absorbs any loss from the V.I. Interclub Competition and the V.I. Region Championship Competition, providing the host club budget has been submitted and approved by the V.I. Region Executive, made by Judy Burwash and 2nd by Susan Morriss. **Carried.**

8.3 Motion **THAT** $4.00 per V.I. Competition entry goes to the V.I. Region (this money is to be returned directly to the V.I. Region Skater’s Programs), made by Judy Burwash and 2nd by Judy Burwash. **Carried**.

8.4 Motion **THAT** the operating expenses of the V.I. Region for the upcoming year be paid, made by Judy Burwash and 2nd by Karen Mallon. **Carried.**

8.5 Motion **THAT** the proposed budget for the V.I. Region, as distributed, for the 2016/2017 year be accepted, made by Judy Burwash and 2nd by Karen Mallon. **Carried.**

8.6 Motion **THAT** the 2015/2016 Finance report, as distributed, be accepted, made by Laurie Coombs and 2nd by Betsy Burr. **Carried.**

1. **Reports:**
   1. **Chairman**: Lynne Henderson-Drake (e)
2. Disney approval info (9.16) Please be very careful as Disney is very

proactive in their follow-up on trade right infringement and can be a very expensive

problem.

National ACGM is now called Ice Summit. The ACGM vote will still be in the morning. The meeting starts @ 12:30 which is 8:00 a.m. here. Make sure that your registration gets done. **Action: Clubs**

Andre Bourgeois has been appointed as the Next Gen program director which targets the Novice & Junior level skaters for the next generation of elite skaters. This is an Olympic sports wide program, not just skating.

B.C. Section AGM starts with boat cruise and all dressing up as your favourite movie star. Star 1-5 testing update 2:30 -3:30. Data specialist clinic Sunday. Proxy forms must be signed and sent to Lynne. **Action: Clubs**

Club ranking survey must be completed by April 15. This is on the website.

**Action: Clubs**

Constitutions and where clubs are standing in having them done was read out.

**Action: Clubs**.

Sections Nov. 10-13.

Skaters attending the Winter Games must travel to and from with the team or

they do not compete.

**9.2 Coaches Committee**

a) Chair: Matt Willis (e) Canskate University. Sections offered that anyone who was accepted to Canskate University would have their travel and accommodation paid for and although Matt sent out 3 e-mails he never had anyone take Sections up on this offer. Sections needed 10 coaches and it was still ongoing to fill it. There is still a spot available. Lorraine Francisty applying. **Action: Lorraine Francisty.**

Please encourage all coaches to update and use all of Sections resources to do so and always encourage the coaches to upgrade continually. Continuing education very important and should be supported by the clubs.

b) Facilitation: Lorraine Francisty (e) Matt Willis

**9.3 Judges Bureau:**

a) Chair: Karen Mallon (e) Everything was reported as going smoothly at Karen’s meeting this morning.

b) Area Co-Coordinators: Katrina Mallon, Henriette Lem. No Reports.

c) Officials Training: Judy Burwash (e) No questions.

**9.4** **Data Specialist Chair:** Kathy Wallace (e) No questions.

**9.5 Skaters Development**: Judy Burwash (e) There will be a Skater’s Development meeting in June and Matt Willis will be the Skater Development Chair. Lynne Henderson-Drake and Judy Burwash will also be on the committee. **Action: Matt Willis.**

**9.6 Island Scribe**: Patricia Anderson. Not in effect anymore. All on the V.I. Region website now. Send in the Club Annual Reports and they will be posted.  **Action: Clubs**

**9.7 Thin Ice**: Patricia Anderson. Done in Secretary’s report.

**9.8 Synchro:** Susan Morriss (e) No questions.

**9.9 Website**: Susan Morriss (e) No questions.

**9.10 Adult:** Susan Morriss (e) No questions.

**9.11 Competitions:**

a) Chair: Linda Baxter (e) No questions.

b) V.I.Region Championships 2016-Juan de Fuca Final report. They are past the deadline and penalties could be applied. No Report.

c) S.S.V.I.S.I.2016 – Betsy Burr (e) Still short on volunteers, Betsy will be sending out a ‘what we need’ list in the next few days. Volunteers are welcome to do same day signup also. Mint condition Karen Magnusson doll, signed, with papers, is one of our main silent auction items. Skating grant applicants must do their volunteer work to receive their grant. **Action: Clubs**

d) V.I.Interclub. 2017-Fuller Lake. Everything going smoothly.

e) V.I.Region Championships. 2017 Nanaimo. Judy Burwash will be the chief referee. No report.

**9.12** **Team Leader**: Laurie Coombs (e) The feedback from participants was excellent. Lynne read out the letter from Tyler Bidnyck. Each participant sent a letter praising Tyler.

**9.13 Skaters programs:** Betsy Burr. Not in effect anymore.

**9.14** **1st vice**: Launie Elves (e) No questions.

1. Athlete Auction item (10.5) Ongoing. Action: **Launie Elves**

**9**.**15** **Club** **Reports**: Cowichan Lake, Duncan, Mt. Arrowsmith, Nanaimo, Fuller Lake, Peninsula, Racquet Club of Victoria (e) No questions.

**9.16 Presidents meeting**: 6 presidents were in attendance. Competition and volunteers were discussed. Marketing and Canskate. Constitution was discussed.

Motion **THAT** the reports be accepted, made by Launie Elves and 2nd by Judy Burwash.. **Carried.**

1. **Guest Speaker: Hilary Quick**

Member of B.C. Sections since 1995 when she and her family moved here. Previous skater, coach and judge in Newfoundland. Member of the B.C. Coast Region for 5 years. 1 year as Vice-Chair of the Region and the upcoming Chair for B.C. Sections. Currently on the Skate Canada’s Sections Chair’s Committee and concerns can be taken to that board and then on to Skate Canada. Also on several Section Committees.

Congratulations to the Region on success of our V.I. officials nationally and internationally. Dance and Pair Teams have had wonderful national success and our Special Olympic skaters won the Pairs event.

Sections AGM has great workshops planned, boat cruise is great. National AGM upcoming. All clubs need to register online, Saturday morning, please get on-line and vote. 6 people vying for 3 Director positions at the Skate Canada level. Coaches have a vote also.  **Action: Clubs and Coaches**.

Club rankings – please get your results in. New marketing director at Skate Canada and she has developed a large package and resource tool on marketing and sponsorships. **Action: Clubs**

Discussion of what happened with Skate Canada registration. Due to privacy and archaic system already in place a new system had to be used. There was not time to test system and work is ongoing and hoping that things will be better. Clubs still feeling frustrated with lack of access and ongoing problems. The On-line Skate Canada store is not working for people because it requires the volunteers to pay for club product with their personal credit card. If you need a ‘Gold Feet’ pin please try and organize it early so that everything arrives in a timely fashion.

Star Program. 1-4 Judging. Coaches can do the training and sit on the panel up to level 4. So coaches can attend Star seminars.

The levels are going to become Star 1- 10. Possibly re-naming the Senior Bronze and higher levels. Interpretive possibly going 1-10 also.

Test Chairs may need updating also so watch for that.

E-mails from Danielle are bar coded tickets for the B.C. AGM. Each page is an individual ticket.

Discussions re/kissing the fish and Schreech. General consensus was that no one likes Screech.

Hilary Quick can be reached at hilary\_quick@hotmail.com Please feel free to e-mail her with any questions.

1. **Report from Nominating Committee Chairman Karen Mallon**

**Elections: by Acclamation.**

Chairman (2 year term) Lynne Henderson-Drake

1st Vice (1 year term) Susan Morriss

2nd Vice (2 year term) Launie Elves

Treasurer (2 year term) Judy Burwash

Member-at-large (2 year term) Betsy Burr

Coaches committee – The committee members remain the same.

**12. New Business:**

**1**. Dates for next year. Upcoming. **Action: Lynne Henderson-Drake**

**2**. Proxies BC/YK AGM. Make sure that you get these in to Lynne Henderson-Drake. **Action: Clubs**

**3.** Stats. Many of the club enrollment stats from Skate Canada appear to be wrong. It is important that the numbers are accurate because B.C. Sections gets money per/skater and then the V.I. Region gets money from Sections per/skater. **Action: Clubs.**

**4**. Facebook. Region Executive members, Coaches, and Club Executive Board members should not be having personal interaction with skaters on Facebook. Please be diligent about what is posted.

**5**. Grant applications. 2 skaters have fulfilled their volunteer requirements, some have not even applied. New system is now that the Team Leader will hand out grant application forms at Sections to qualifying skaters.

**6**. Club AGM’s. Make sure that the dates in the Club Policies Manual for AGMs are adhered to.

**7**. Club Board descriptions. Every job is to have a ‘Terms of Reference document. Lynne recommends that all club executive members should be Directors rather than naming them to Test Chair or Competition Chair etc.

**8**. Other. Discussion of Societies Act and seminar that Karen Mallon attended on the subject. New rules coming in that must be adhered to. E-mail societies information to clubs. **Action: Patricia Anderson.**

**9**. Discussion of date for VISI next year. Concerns about Easter and etc. Discussion of available officials for all upcoming competitions was ongoing at the Sections level and not all competitions dates are decided yet.

Motion **THAT** the meeting be adjourned @ 3:04 p.m., made by Patricia Anderson.